

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **OCTOBER 10, 2011** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Jim Schmitz, Gary Ziegler, and Deb Kazmar. Absent: Bonnie Wilcox

Also Present: Greg Johnson, Ehlers & Associates

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No visitors
5. Visitors Who Would Like to Speak On an Agenda Item – No visitors

6. **Unfinished Business:**

- a. **ADA Improvement / CDBG-Grant Funded Projects** – Little presented a table combining phase 1 and 2 grant projects, with the addition of the elevator. Some projects might need to be held. It will next go to the Library Board, ADA Committee and Dane County for review and county approval.
- b. **Proposed Budget 2012 Discussion** – Trustee Ziegler reported that we are still short to meet levy limits and expenditure restraint targets. Finance and Personnel Committee is suggesting trimming back overtime for police department to 164 hours for each officer. Already cut some sidewalk and old library repair work, and road repair funds are minimal. Court has also requested a new software program as necessary because of support discontinuance. There are several pressures on existing fund balance expected, including purchase of fire department radios and possible need to offset restraints.

7. **New Business:**

- a. **Resolution 2011-10-01: Authorizing The Issuance And Awarding The Sale Of \$650,000 Special Assessment B Bonds, Series 2011a, Of The Village Of Belleville, Dane And Green Counties, Wisconsin, Providing Details For The Bonds And Providing For The Security And Payment Thereof** – Greg Johnson: These B-Bonds are related to the Baker's Woods non-TID sanitary sewer project costs. The bond anticipation note (BAN) that financed this project is due November 1 and must

be paid. The bank wanted to see an increase in the allowed debt service reserve amount. This is used for contingency to draw on in the case that there is nonpayment of special assessments. This amount must be replenished if used. The bank wanted to see security increased by \$32,500 in reserve funds. The Village must agree to provide this additional money, although Ehlers recommends that Baker's Woods should be required to provide this extra security. This issue is perceived as riskier than last October, even though it is the same bank considering the issue.

Options are to proceed with special assessment B-bonds with extra security or extend the bond anticipation note. The disadvantage of the BAN is extra interest rate risk. Interest rates are generally down since last October, but these rates are a little higher than current market conditions. Actual cash contribution needed would be \$29,944. In November starting in 2012, Baker's Woods will be notified of amount that is owed. If not paid, the special assessment is put on the tax bill and they must be paid by January 31 of the following year. If they are not paid by then, Dane County charges the property owner 1 percent per month. If nothing is paid within three years, the county could take a tax deed on the land. The Village would still be responsible for paying the debt payment. Bell West's special assessments also include a debt reserve. The difference is that the underwriter wanted a higher amount. The money needs to be set aside in reserve in debt service (not actually paid out at this time). True interest rate is 3.7 percent.

A BAN is a balloon payment that eventually matures; it cannot be extended forever. B-bonds assessments will start being levied now, so is more secure. On November 1, the current \$612,000 BAN must be paid off. The real problem is the plat is not done. A BAN is more erring on the hope that the plat will be done sooner rather than later.

Trustee Ziegler made a motion to adopt Resolution 2011-10-01: Authorizing the Issuance and Awarding the Sale Of \$650,000 Special Assessment B Bonds, Series 2011a, of the Village of Belleville, Dane and Green Counties, Wisconsin, Providing Details for the Bonds and Providing for the Security and Payment Thereof; and to follow the advice of the Ehlers to seek additional security from Baker's Woods; seconded by Trustee Schmitz. Motion carried.

8. **ADJOURN TO CLOSED SESSION** for Discussion of Police Union Contract Negotiation Strategy, per WI Stats 19.85(1)(e) – Not held because union representatives could not attend Finance and Personnel Committee meeting.
9. RECONVENE TO OPEN SESSION – No action.
10. **Other Business:** Future meeting dates were noted.
11. **Adjournment** – Trustee Ziegler made a motion to adjourn; seconded by Trustee Schmitz. Motion passed unanimously. The meeting was adjourned by President Ward at 8:23 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on October 17, 2011.