

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **OCTOBER 15, 2012** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Deb Kazmar, Daniel Rung and Bonnie Wilcox.
3. Visitors: Richard Miller, Roger Hillebrand, Mike Tretow, and Terry Kringle
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – No discussion.
6. Visitors Who Would Like to Speak On an Agenda Item – No discussion.
7. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda as presented. Seconded by Trustee Rung. Motion carried.*
 - a. Approval of Minutes - October 1 and 8, 2012
 - b. Approval of Bills for October 2012 to Date
 - c. Approval of Third Quarter 2012 Treasurer's Reports
 - d. Approval of September 2012 Treasurer's Reports
 - e. Approval of Park Use Permit Application for Belleville Chamber of Commerce for Library Park, UFO Day – October 27, 2012
 - f. Approval of Street Use Permit Application for Belleville Chamber of Commerce for Main Street (South Park to South Grant), UFO Day – October 27, 2012
8. Committee Reports – Trustee Kazmar asked that a letter be placed in Sergeant Bill Eichelkraut's file for a job well done.
9. President's Report – No discussion.
10. Administrator/Clerk/Treasurer's Report – No discussion.

11. **Unfinished Business:**

- a. **Lake / Pedestrian Bridge Projects Update & Issues** – Bridge code violation on the bottom of the rails will be corrected and a few spindles will be replaced soon. Public Works Committee can talk about snowmobiling on bridge / berm and bring back recommendations. The area should then be posted and movable bollards installed accordingly.
 - i. **Vegetation Growth West of Berm** – DNR has contacted the Village about setting up a meeting October 24 or 25.

b. **Police Department Chief Hiring and Police Clerk Hiring** – A police clerk is

strongly needed. Eichelkraut said the office is falling behind. No objections heard to proceeding with hiring. Sergeant Eichelkraut has accepted the position of police chief.

- c. **Proposed 2013 Budget / Wages Discussion** – Discussion of changes to the proposed budget draft was held in open session after the closed session adjourned.

12. New Business:

- a. **Review of Draft Intergovernmental Agreement with Town of Montrose** – Terry Kringle presented an updated draft agreement. Penalty provisions were removed and section 3.1, which duplicated section 6.2, was removed. Agreement language discussion is finished. A joint Montrose-Belleville hearing will be held in the future on the draft, which could result in a few more language changes. A map of the proposed agreement area was presented. Eventually map changes should be incorporated as part of the comprehensive plan and official map. The Village can object to proposed developments within a mile and half of its boundaries. The next mile from there will be a no objection area as long as plans follow Montrose’s comprehensive plan.
- b. **Introduction: Proposed Zoning Ordinance Change and Other Recommendations from Plan Commission** – Terry Kringle presented several suggested changes. One change will help the Plan Commission better check that landscaping requirements are being met by including this as part of the worksheet. In the ordinance, there needs to be better clarification of “surfaced area.” The word impervious would be added. Landscape guidelines would be changed to conform to ordinance 615-38E(4). Plan Commission also recommends changing Belleville landscape guidelines to conform to the Village-Wide Design Guidelines, in regards to minimum width of curbed islands. Both would say 5 feet. Plan Commission also recommends adopting changes to the proposed zoning table for commercial districts. It would provide clarification on what should occur or not occur in commercial and industrial districts.
- c. **Request for Proposal for Tree Removal – Award of Contract** - Trustee Ziegler: Four bids were received. Base Bid B (park tree removal) would be delayed until 2013. The contractor was agreeable. *Trustee Ziegler made a motion to enter into a contract with Capital Tree Experts with Base Bid A not to exceed \$38,059.30, and for Base Bid B to be included in the 2013 budget or fund balance; seconded by Trustee Wilcox.* Homeowners have been notified. Property owner will have to work out with the contractor if they want to keep the wood. November 1 was approximate start date. *Motion carried.*
- d. **Appointment Recommendations to Police Discipline Committee** – Names were suggested for appointment.

13. **CLOSED SESSION: Trustee Kazmar made a motion to go into closed session; seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.**

- a. **Per Wis. Stat. sec. 19.85(1)(e) to discuss a TIF Agreement with Landmark** –
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- b. **Per Wis. Stats. sec. 19.85(1)(c)** - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- c. **Per Wis. Stat. sec. 19.85(1)(f)** - For the preliminary consideration of specific personnel problems or the investigation of charges against a specific person which, if disclosed in public, would be likely to have a substantial adverse effect on the reputation of the person involved in such problems or investigation.

14. Resume Open Session – *Trustee Ziegler made a motion to convene into open session; seconded by Trustee Wilcox. Motion carried. Resumed 8:38 PM.*

15. Discussion and Possible Action on Any Items Discussed in Closed Session –

Trustee Ziegler made a motion to approve the Agreement to Undertake Development in TIF #4 with Landmark Services; seconded by Trustee O'Brien. Motion carried.

Trustee Ziegler made a motion that effective October 15, 2012, the police chief salary be set at \$53,080, and at the completion of a one-year probationary period it be increased to \$55,160, contingent upon the police committee and chief developing a list of additional responsibilities in the job description. Seconded by Trustee Kattre. Motion carried.

Trustee Ziegler made a motion to pay out Bill Eichelkraut's comp time by the end of 2012; seconded by Trustee Kattre. Motion carried.

16. Other Business: No discussion.

17. Adjournment – *Trustee Wilcox made a motion to adjourn; seconded by Trustee Rung. Motion passed unanimously. The meeting was adjourned by President Ward at 10:16 PM.*

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on November 5, 2012.