

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, NOVEMBER 5, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Pro Tem Gary Ziegler at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Deb Kazmar Ben O’Brien, Daniel Rung, Gary Ziegler and Bonnie Wilcox. Excused: Howard Ward  
  
Also present: G.S. Donovan; Brad Peterson; Mike Parkin; Representatives from Pellitteri and Waste Management
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – Mike Parkin presented written questions regarding the recycling/trash contract item.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. **Consent Agenda:** *Trustee Wilcox made a motion to accept the consent agenda as presented; seconded by Trustee Kazmar. Motion carried.*
  - a. Approval of Minutes - October 15 and 29, 2012
  - b. Approval of Bills for October 2012
7. Committee Reports – No discussion.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – No report.

10. **Unfinished Business:**

- a. **Lake / Pedestrian Bridge Projects Update & Issues**
  - i. **Vegetation Growth West of Berm** – Meeting with Susan Graham, WI-DNR, on November 19 at 7 PM. No Village Board that night.
- b. **Police Department Clerk Hiring** – *See agenda item #13.*
- c. **Appointment Recommendations to Police Discipline Committee** – Warren P. Kraft was recommended by Village counsel; he is an attorney. *Trustee Kazmar made a motion to appoint Warren Kraft to the Police Discipline Committee; seconded by Trustee Wilcox. Motion carried.*
- d. **Proposed 2013 Budget / Wages Discussion** – No changes since last discussion.
- e. **Final Approval of Wayfinding Sign Design** – Public Works Committee approved the final proof, with a correction to “Blaser Park”. *Trustee Wilcox made a motion to approve the sign design as presented with corrections; seconded by Trustee Rung.*

*Motion carried.* DOT approvals have been obtained.

- f. **Police Discipline Committee Ordinance** – The committee was originally set up as a committee of three people, who cannot be elected or appointed officials or employees of the Village. It was suggested to change membership to one person per advice of Village Counsel. *Trustee Kazmar made a motion to approve Ordinance 2012-11-01, [An Ordinance to Amend the Code of the Village of Belleville Chapter 20 Section 10 thereof Entitled Police Discipline Committee]; seconded by Trustee Kattre. Motion carried.*

#### 11. **New Business:**

- a. **Request for Proposal for Garbage & Recycling Services – Award of Contract** – Four bids were received, from Pellitteri, Waste Management, Rock Disposal and Veolia. The Waste Management contract is expiring. Bids were requested at five and ten year increments. A summary comparison of costs was presented. The committee is recommending a five-year contract. Information about fuel surcharges was requested. Special event pricing was also requested.

Public Works Committee is recommending contracting with Pellitteri. Nothing major would change as far as scheduling (possibly the day of collection). Bins would have to be replaced. Gallon sizes are basically the same. *Trustee Ziegler made a motion to enter into a contract with Pellitteri Waste Systems for a five year contract for refuse and recycling collection contingent upon information about specifics of upcharges for larger carts and fuel; seconded by Trustee O'Brien.* Special charges are permitted by state statutes, said Village Attorney Connie Anderson. Todd Beckner, Waste Management: he thanked Belleville for the service and said their company provided a good value for their service. He hoped the Village would consider service in addition to price alone. Trustee Ziegler said that the Village is not required to take the low bid; however, the price between high and low was substantial. Jerry Butts did speak highly of the service from Waste Management. *Motion carried.*

- b. **Resolution to Amend Fee Schedule** – Tabled.
- c. **Proposed 2013 Employee Handbook Changes & Clarifications** – Tabled.

#### 12. **CLOSED SESSION:** *Trustee Kazmar made a motion to go into closed session (as follows); seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.*

- a. **To Discuss Police Department Staffing Per Wis. Stats. sec. 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
- b. **Per Wis. Stat. sec. 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - To Discuss Charges to be filed before Police Discipline Committee –**

- c. **Per Wis. Stat. sec. 19.85(1)(e) to discuss draft union contract changes proposal to WPPA –**

13. **Resume Open Session** – *Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried.*

**a. Action on Items Discussed in Closed Session:**

- i. Regarding Hiring of Legal Counsel Relating to Representation of Police Discipline Committee - Village Board provided guidance for legal counsel and the police chief for a possible disciplinary action, and discussed an economic proposal to WPPA.
- ii. *Trustee Kazmar made a motion to accept hiring of Traci Lien as police clerk, at \$12.93 per hour for six months, then \$13.43 thereafter, for 16 hours per week; seconded by Trustee Wilcox. Motion carried.*
- iii. *Trustee O'Brien made a motion to allow the president pro tem to sign ordinances adopted this evening; seconded by Trustee Wilcox. Motion carried.*

14. **Other Business:** Future meeting dates were noted.

15. **Adjournment** – *Trustee Rung made a motion to adjourn; seconded by Trustee Kazmar. Motion carried.* The meeting was adjourned by President Pro Tem Ziegler at 8:48 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on December 3, 2012.*