

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
AND PUBLIC HEARINGS HELD MONDAY, **NOVEMBER 21, 2011**
AT 7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

PUBLIC HEARING #1

1. Call Public Hearing to Order - The hearing was called to order by Village President Howard Ward at 7:00 PM.
2. Visitors: Mike & Jean Tretow, Jean Christensen-Library, Jim Bricker-JSD Professional Services, Herb Blaser, Jim Root, Donna Wuebben, Bob Street, Terry Kringle, G. S. Donovan, Michael Parkin, Brad Peterson-Recorder, and Siggi Sigmarsson-Montgomery Associates.
3. Roll call by Clerk - Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox
4. **Public Hearing on Proposed Budget 2012** – Little pointed out state credits were not yet available to show the true tax rate. Terry Kringle asked for a detailing of costs in capital. Sidewalk repair, court software and tennis court replacement were significant costs that were not in the 2010 budget. The tennis court decision has not been made. Herb Blaser questioned the necessity of the courts.
5. Adjourn Public Hearing – Trustee Wilcox made a motion to adjourn the public hearing; seconded by Trustee Kazmar. Motion carried.

PUBLIC HEARING #2

1. Call Public Hearing to Order - The hearing was called to order by Village President Howard Ward at 7:15 PM.
2. Roll call by Clerk - Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Visitors present as above.
3. **Public Hearing on Proposed Ordinance 2011-09-01: Creating Sections of the Belleville Municipal Code Relating to Lake Belle View Boating Regulations** – The main purpose of the ordinance is to require slow-no-wake speeds and prohibit gas-propelled engines on Lake Belle View. Discussion of boundaries; it was clarified this ordinance applied to the section east of the new berm.
4. Adjourn Public Hearing – Trustee Ziegler made a motion to adjourn the public hearing; seconded by Trustee Wilcox. Motion carried.

SPECIAL BOARD MEETING

1. Call to order - The special Village Board meeting was called to order by Village President

Howard Ward at 7:18 PM.

2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Visitors present as noted above.
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – None.
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee Ziegler made a motion to approve the consent agenda minus codification chapters 74, 218, 297, 320, 505, 538; seconded by Trustee Kattre. Motion carried.*
 - a. Approval of Minutes - November 7 & 14, 2011
 - b. Approval of Bills for November 2011 to Date
 - c. Approval of Editorial Analysis Review for Codification Chapters – 74, 187, 218, 231, 237, 248, 272, 276, 289, 297, 304, 320, 372, 390, 403, 455, 468, 480, 505, 538, 554, 563, 569
7. Committee Reports – Trustee Kazmar: The 2008 squad car will be put out to bid.
8. President’s Report – None.
9. **Administrator/Clerk/Treasurer’s Report** – Little reported that Verizon does not plan to construct the new monopole tower until probably 2013, even though all paperwork is ready to go. The DNR said that the purchase of the Cosgrove wetlands parcel was “not in the funding range” for a Stewardship grant award. However, they will reevaluate projects in January to determine if there is potential funding could be reassigned to this project at that time.

10. **Unfinished Business:**

- a. **Lake Restoration / West Lake Dredging Projects Update** – Siggie Sigmarsson: After Thanksgiving, the west lake dredging project will begin. Crews are mobilizing now. The project will be complete in March. The DNR has concerns about the dam; statistics are needed to prove its stability. MARS will talk with the DNR about the assumptions. The worst case is that some investigative work will be needed. Bob Street expressed his unhappiness about the bridge and dam delay. Sigmarsson said there might be no expense or problem; it remains to be determined.

- i. **Disposal of Dredging Materials** – Sigmarsson said a discussion was held regarding other interested individuals who would like dredged material. The materials are going to the Baker/Olson property as it was with the last project. MARS contacted them about willingness to accept the materials. Any entities wanting that material would need to talk to Baker/Olson and the contractor. The material is not suitable for structural fill, but could be used for top soil.

It was clarified that the park will be partially used for overtopping water in the

river before it goes over the berm during extreme flood events.

- ii. **Restoration Project: NES Contract Change Order / Advance** – Sigmarrsson said that the construction part is complete. The dormant seeding is yet to happen. Advance’s subcontractor for that phase did not work out. NES is interested in doing this work, and they have the restoration contract. NES has proposed doing this work for less than the original cost, and is very qualified. This would complete Advance’s contract once the punch list is done. MARS recommends authorizing the change order for NES of \$24,551.58; total contract then (thru the end of 2014) is \$186,551.58. Work would be done now. Advance will seed bare spots in the park in the spring. *Trustee Kattre made a motion to approve the NES contract not to exceed \$24,551.58; seconded by Trustee Ziegler. It was added to the motion that the corresponding change order reduction will come from Advance for \$26,635.50. Motion carried.*

- b. **Proposed Pedestrian Bridge over Sugar River / Location** – President Ward clarified that the Village is only investigation stage only and no tax money has been allocated for a bridge. Jim Bricker, JSD Professional Services, was present. Their services have been donated. He gave an overview of the bridge options: Harrison Street (1A), over the dam (2), and original location (3). They have updated pricing and investigated feasibility. Meetings were held with MARS, DNR, and Army Corp of Engineers. They had to eliminate the over the dam option because of technical and practical considerations.

Harrison Street was considered feasible, but the span is 240 feet. A viaduct was not considered feasible because of hydraulic concerns. One option has a middle pier and one has a clear span. Three bridge companies were contacted for pricing. Other considerations are materials, railing, finishes, arch, etc. Prices: Option 3 estimate is \$318-350,000; this includes engineering and permitting. Option 1 estimate is \$482-500,000 or slightly more if a long span (\$502-782,000). (All are priced as a modified bow truss). There are components of each one that are grant eligible. Discussion on whether to have a referendum, viewsapes, cost, impact on the neighborhood and parking.

Trustee Ziegler made a motion to instruct JSD to continue the design work for the foot bridge at location 3 (North Vine Street to the park) with funding from pro bono work until it runs out; seconded by Trustee Kazmar. It was clarified there would be about 5-foot clearance water to bottom of the bridge. JSD can create a rendering of the view of the dam from the original bridge. Motion carried with Trustee Schmitz voting no.

c. Proposed Budget 2012 -

- i. **Approval of Special Charges on Tax Bills** – Little received some new information from the Department of Revenue during training. Previously, the garbage/recycling proposed charge was factored at \$179.17 per charge. The DOR said that any service that might be “drop off” should not be included in the special charge – they are intended for “services to the property” whether or not the owner chooses to partake of the service. The loss of recycling grant

revenue will make a difference in 2012. If \$2,985 was placed on the tax levy instead of the charge, it would bring the charge down to \$175.87.

- ii. Discussion of 2% Fire Dues Usage* – These funds, which had been returned to the fire department for service awards, could be used by the Village for equipment purchases. The concern is that money has not been set aside for major capital purchases. *Trustee Kattre made a motion to retain the 2 percent fire dues; seconded by Trustee Wilcox. Motion carried.*
- d. **Stormwater Utilities Update** – November bills will contain the charge.
- e. **Proposed Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom” (Introduction)** – Tabled until next meeting pending receipt of the final revised copy.
- f. **Approval of Editorial Analysis for Codification Chapters – 160 - Village Board; 584 – Impact Fees; 525 – Cable; 615 – Zoning; 39 – Court (Revisited).** Suggested language was discussed, and items will be put on next consent agenda for final approval. It was clarified that the municipal judge’s term is now by law four years unless changed by charter ordinance so text must be changed accordingly.

11. New Business:

- a. **Approval of Temporary Limited Easement Agreement with Michael and Jean Tretow for Dredging Project** – Saggi Sigmarsson: Village property is being used for dredging access at the end of north Grant Street. Some additional width on the Tretow property is needed for better access to the dredging parcel. There will also be a sewer outfall pipe installed. Work will be done in the drip line of a silver maple on the Tretow property that could damage it. The easement will allow access and for removal of the tree. The Tretows agreed to the language as drafted. *Trustee O'Brien made a motion to enter into the temporary easement agreement with the Tretows; seconded by Trustee Wilcox. Motion carried.*
- b. **Approval of Lake Planning Grant Agreement #LPL-1448-12 with WI-DNR for Restoration Monitoring** – Village has a contract to do monitoring work. Some additional work will be done, but some of this work is required. This work will be beneficial to gather data on lake ecology. The grant will offset some of the work. Additional work will be \$15,000. The lake planning grant is \$25,000. Total cost for restoration then is \$88,000, but \$9400 is the savings. It would be incorporated into the existing monitoring work. DNR will also help with some other savings in the restoration. Volunteer work will also help offset costs. *Trustee Ziegler made a motion to approve the lake planning agreement LPL-1448-12 with WI-DNR; seconded by Trustee Wilcox; Motion carried.* This will update the contract existing with MARS.
- c. **Approval of Proposed Ordinance 2011-11-02: Regulation of Nonmetallic Mining (ch. 352 Codification Review)** – A model ordinance from the DNR will be reviewed by the codifiers, and included in the next draft of the code book as a repeal and recreate of the existing chapter.

- d. Appoint of Chairperson and Member to Community Development Authority – Tabled.
 - e. Appointment of Plan Commissioner – Tabled.
 - f. **Discussion of Purchase of 2011 Squad Car** – Rick Francois thanked the Village for all its business and asked for suggestions for service improvements. He asked why their dealership was not notified of the impending squad purchase. It was purchased off the state contract. Chief Hillenbrand said that he was informed to check with Kayser, as they had available several state contract cars purchased from 2011 model year. Francois said that it was possible that they could have made a car available as well. He expressed that many Village businesses support Village and community causes, and asked that Village businesses be looked to first when a purchase will be considered.
12. **ADJOURN TO CLOSED SESSION:** For Discussion of Option to Purchase Former Belleville Clinic Property per WI Stats 19.85(1)(e) – Not held.
13. **Other Business:** No discussion.
14. **Adjournment** – *Trustee Wilcox made a motion to adjourn; seconded by Trustee Kazmar. Motion passed unanimously. The meeting was adjourned by President Ward at 9:55 PM.*

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on December 5, 2011.