

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, DECEMBER 5, 2011 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Excused: Jim Schmitz.
3. Visitors: Jean Christensen-Belleville Library, Rick Francois, Mike Tretow, Brad Peterson-Recorder, and Michael Parkin.
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now - None
6. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
7. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda less items f and h, and codification chapters 74, 584 and 525; seconded by Trustee Ziegler. Motion carried.*
 - a. Approval of Minutes - November 21, 2011
 - b. Approval of Bills for November 2011
 - c. Approval of Editorial Analysis Review for Codification Chapters – 74, 160, 218, 297, 304, 320, 505, 538, 584, 525, 615
 - d. Approval of Operator’s License Application for Kasey Thomas Bodemann (J&M Bar)
 - e. Approval of Operator’s License Application for Emily J. Miller
 - f. Approval of Operator’s License Application for Jared Michael Sarbacker (J&M Bar)
 - g. Approval of Operator’s License Application for Amanda Marie Chestnut (Sugar River Lanes)
 - h. Approval of Operator’s License Application for Sean Robert Alford (Town Mart)
 - i. Approval of Operator’s License Application for Michelle K. Eichelkraut (Dam Bar)

Trustee Ziegler made a motion to approve licenses for Sarbacker and Alford, contingent on no additional chapter 125- license violations, at which time their licenses will be revoked; seconded by Trustee O'Brien. Trustee Ziegler clarified that the license committee reviewed the licenses. They will propose some modifications to the license form as well. Motion carried.

Codification: Chapter 74 was not submitted. Trustee Ziegler made a motion to delete all but section 1 of Chapter 584 Impact Fees [as recommended by the Village attorney] and approve Chapter 525 Cable TV as is with editorial suggestions; seconded by Trustee

Kattre. Motion carried.

8. Committee Reports – None.
9. **President's Report** – President Ward: The new dredging project is moving along despite the rain. Trustee Schmitz was in an accident and is in the hospital. The Village will send their best wishes.
10. **Administrator/Clerk/Treasurer's Report** – Trustee and municipal judge candidacy papers are available now. Municipal Judge Jerry Ziegler has turned in a notice of non-candidacy.

11. Unfinished Business:

- a. **Lake Restoration / West Lake Dredging Projects Update** – Restoration on the islands is taking place. President Ward took a tour of a potential trail extension site with DNR officials and an Eagle Scout candidate. Some problems with dumping of materials in an incorrect location that were addressed with the new dredging contractor (Ironworks).
- b. **Proposed Budget 2012** – After incorporating the following suggested changes, 3.97 percent would be the levy increase. The total levy would be \$1,524,968.
 - i. Deduct \$6292 from all budgets (including utilities) for a disability premium holiday
 - ii. Apply surplus - increased to \$25,000 (general fund)
 - iii. Police car funding reduced to \$10,000 (capital fund)
 - iv. Parks projects funding reduced to \$22,000 (capital fund)
 - v. Includes a short-term loan borrowing of \$100,000 to restore capital fund balance. The first payment of \$10,553 is due July 2012. This is due in part to under-borrowing and change orders for major construction related to the Far West Side Development and an unbudgeted, anticipated expense for Fire Department radios (@\$41,000).
 - vi. Carryovers were held to a minimum.

Approval of Special Charges on Tax Bills – The majority of charges are for contractual waste collection costs, as allowed by Village ordinance and state law (\$160,026.94). Others are for delinquent utility bills (\$5791.01) and miscellaneous (\$67.97). Possible billings to the Far West Side developers were authorized by a separate special assessment agreement earlier. *Trustee Ziegler made a motion to approve the special charges to tax bills; seconded by Trustee Wilcox. Motion carried.*

Adoption of Budget - *Trustee Kattre made a motion to adopt the budget with the changes as noted, above including premium holiday, police car and parks reduction and capital fund borrowing; seconded by Trustee Wilcox. Motion carried.*

c. Proposed Intergovernmental Agreement Between Dane County and Other

Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom” – President Ward is recommending we do not approve this agreement now because of problems with cost sharing provisions. Trustee Ziegler was concerned that the funds spent on radios will be wasted if the agreement falls apart. The county does not have the authority to force municipalities to pay a share. The concern is the possibility to absorb costs for those not paying. Usage cannot be accurately figured at this time so charges are not included; after implementation, time usage will be accurately tracked.

Trustee Kattre expressed concern that costs will increase greatly over time. Trustee Ziegler said that a large portion of the time would be billed back to Fire Department and EMS, so back to other cost-sharing communities. Exeter then would be served in the DaneCom system if we go into Green County. Question about the term; no party may withdraw until after December 1, 2015. Discussion of lack of incentive to join the group. The exact rate for airtime and operation and maintenance is not known at this time either. The unknowns are the level of participation and the benefits of membership. \$825,000 is the max for municipalities to pay (Dane County pays the rest). The county would kick in 30 percent of the cost for municipalities that do not sign – but participating villages would pay the other 70 percent. Only two villages did not sign the initial letter of intent.

Numbers would be adjusted after 2015. The county is looking at it as if charging the systems users is fairer. Trustee O'Brien pointed out that Belleville's cost would go up a max of \$200 if everyone who said they would still participates. Seventy percent of the combined population (excluding Madison) of Dane County must participate; if this does not happen, the agreement is invalid. Eighty percent of the towns must participate as well. If other villages would say no and it is still 70 percent, the cost would be reallocated. Trustee O'Brien felt that the risk would be sufficiently mitigated.

Trustee Kattre made a motion to approve the Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom”; seconded by Trustee Wilcox. Motion carried on a roll call vote with Trustee Ziegler abstaining.

- d. **Appoint of Chairperson and Member(s) to Community Development Authority** – Tabled.
- e. **Appointment of Plan Commissioner** – President Ward nominated Mike Potts. *Trustee Ziegler made a motion to approve Mike Potts for the vacant Planning Commission position; seconded by Trustee Kattre. Motion carried.*
- f. **Approval of Proposed Ordinance 2011-09-01: Creating Sections of the Belleville Municipal Code Relating to Lake Belle View Boating Regulations** – *Trustee Kazmar made a motion to approve Ordinance 2011-09-01; seconded by Trustee O'Brien. Motion carried.* Public hearing was held at the last meeting. It includes DNR's suggestions for language modifications.

12. **New Business:**

- a. **Appointment of Election Inspectors for Next Term** – *Trustee Ziegler made a motion to approve the list of inspectors as presented; seconded by Trustee Wilcox. Motion carried.*
- b. **TIF #4 Proposal Analysis Agreement with Ehlers** – *Trustee Ziegler made a motion to approve the agreement with Ehlers contingent with Landmark to pay for the consulting services; seconded by Trustee Kattre. Motion carried.* The agreement will allow for assistance in putting together a TIF #4 development proposal to bring forward later.
- c. **Resolution 2011-12-01: Approve Commitment of Fund Balances** – *Trustee Kattre made a motion to approve Resolution 2011-12-01; seconded by Trustee Ziegler. Motion carried.* The Village's auditors requested this resolution to comply with new GASB 54 audit regulations and prevent the lapsing of waste management and cemetery fund balances into the General Fund.
- d. **Budget Amendment #2 - 2011 Carryover Items to 2012** – A draft version was presented. Tabled to next meeting to allow final review of 2011 expenditures.
- e. **Employee Handbook Revisions** – Plan to approve at January 3 Village Board. The sick leave policy is the only change from previous drafts. A meeting with the Police Union representative and North Shore Bank representative will be held during the week to finalize the union's version if possible.

13. **ADJOURN TO CLOSED SESSION: For a) Discussion of Option to Purchase Former Belleville Clinic Property per WI Stats 19.85(1)(e) and b) Clerk's office-staffing issues per 19.85(1)(c)** – Trustee Ziegler made a motion to go into closed session; seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.

14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee Kattre made a motion to go into open session; seconded by Trustee O'Brien. Motion carried. Resumed 10:25 PM.* No action was taken to accept the Madison Family Residency Corporation's offer to purchase the old Belleville Clinic property, because of budget and debt restrictions. No other actions taken.

15. **Other Business: Announcements** – Holidays are December 23, 26, 30 and January 2. Library will have different hours. Clerk's office is open December 30, and from 7 a.m. – 7 p.m. December 27-29 for tax collection. No December 19 Village Board meeting. Future meeting dates were noted.

16. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee Ziegler. Motion passed unanimously. President Ward adjourned the meeting at 10:26 PM.*

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees January 3, 2012.