

# Village of Belleville Tree Removal Permit



BOX 1 - CONTACT INFORMATION	
Name	Company Name (if Applicable)
Address	City / State / Zip
Work Phone	Home or Cell Phone
Email	Fax
Best way to reach me is: <input type="checkbox"/> Phone <input type="checkbox"/> Email	I am the: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Representative
Signature:	Date:
BOX 2 - APPLICATION	
Company Name or Individual Doing Work: _____	
Date of Removal: _____	
Describe size and variety of tree(s) you wish to remove.	
<b>Tree #</b>	<b>Diameter</b>
1	_____
2	_____
3	_____
	<b>Height</b>
	_____
	<b>Variety</b>
	_____
BOX 3 - RETURN THIS FORM TO:	
<b>Mail:</b> 24 W. Main Street, P.O. Box 79, Belleville WI 53508	
<b>Fax:</b> 608-424-3423	<b>Email:</b> info@villageofbelleville.com
<b>Drop Box:</b> At 24 W. Main Street, 24 hours / day	<b>Questions:</b> 608-424-3341
BOX 4 - APPROVALS	
Your request has been:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
<input type="checkbox"/> Approved with these Conditions:	
Permit approved by:	
BOX 5 - OFFICE USE ONLY	
Date Received:	By:
Referred to: Village Forester	
Response by (attach any correspondence):	Date responded:
Action / Recommendations / Instructions:	
Code Reference:      Sec. 480-7	Parcel #:

**BOX 6 - CODE BOOK REFERENCE:**

**§ 480-7. Permit required for work within public right-of-way or terrace.**

A. No person shall trim, prune, plant or remove any tree that is in a public street, alley, highway or terrace, or cause such work to be done by others, without first obtaining a permit from the Village Forester. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as are required by law.

B. Any person seeking a permit to excavate near, trim, prune, plant or remove a tree in a public street, alley, highway or terrace shall submit a written proposed trimming, pruning, planting or removal plan to the Village Forester setting forth the following:

(1) Clear and specific identification of the trees in a public street, alley, highway or terrace which the person is targeting for excavation near, trimming, pruning, or removal. The identification shall include the name and block number(s) and address(es) of the street(s) on which the trees are located.

(2) A clear and specific statement identifying the dates on which the excavation, trimming, pruning, or removal will begin and end.

(3) Detail regarding the general nature and character of the proposed excavation, trimming, pruning or removal.

C. The homeowner is responsible for clean-up. **DO NOT** place the cut tree limbs, etc. at the curb.

D. The Village Forester has the authority to approve or deny the permit and assess violations as outlined in this chapter if the work is not performed in accordance with accepted arboricultural standards.

E. Public utility companies shall notify the Village Forester in writing prior to pruning any public tree for the purpose of maintaining safe line clearance and shall carry out all such work in accordance with accepted arboricultural standards.

F. Permit exemptions. No permit shall be required to cultivate, fertilize or water trees or shrubs. No permit is necessary to plant trees on private property.