

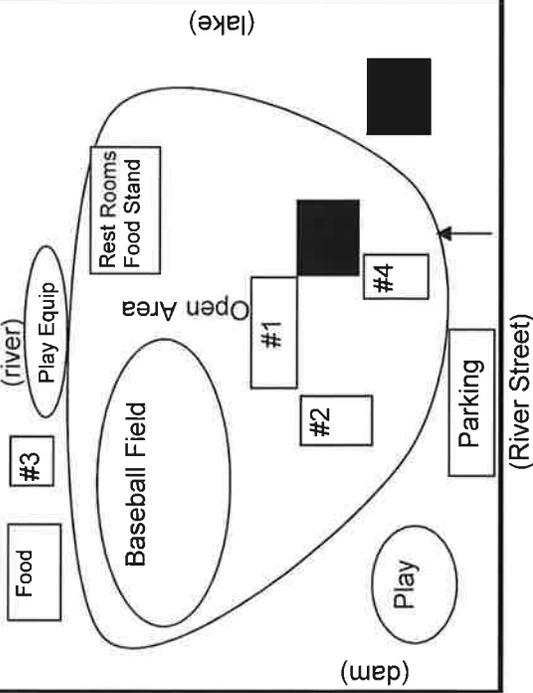
## Village of Belleville Permit for Park or Shelter or Building Use

BOX 1 - CONTACT INFORMATION	
Name	Company or Group Name (if Applicable)
Address	City / State / Zip
Work Phone	Home or Cell Phone
Email	Dates and times you need the park, shelter or building:
Best way to reach me is: <input type="checkbox"/> Phone <input type="checkbox"/> Email	How many people will use the park? Rental of portable toilets may be required depending on group size and duration of event. (determined by Public Works)
Signature:	Date:
BOX 2 - APPLICATION	
<b>A. PARK USE</b> Mark Area of use on Map	<b>FEES:</b>
<input type="checkbox"/> Community Park <input type="checkbox"/> Blaser Park <input type="checkbox"/> Sugar River Park <input type="checkbox"/> Green View Park <input type="checkbox"/> Library Park	Park Use security deposit = \$100, to be returned assuming area is clean and damage free after use. Rental of portable toilets may be required depending on size and duration of event. (determined by Public Works)
<b>B. SHELTER USE</b> Circle Shelter #	<b>FEES:</b>
<input type="checkbox"/> Community Park      #1 #2 #3 #4 <input type="checkbox"/> Blaser Park            #1 <input type="checkbox"/> Sugar River Park        #1 <input type="checkbox"/> Green View Park        #1	Shelter Use fee = \$25 resident, \$35 non-resident Shelter security deposit = \$100 separate check, to be returned assuming area is clean and damage free after use. Reservation Card Wording: _____
<b>C. BUILDING USE</b>	<b>FEES: No Charge</b>
<input type="checkbox"/> Old Library      Ground Floor Only - 4 Tables/40 Chairs <input type="checkbox"/> Village Hall      Back Meeting Room	
BOX 3 - RETURN THIS FORM TO:	
<b>Mail:</b> 24 W. Main Street, P.O. Box 79, Belleville WI 53508	<b>Email:</b> info@villageofbelleville.com
<b>Fax:</b> 608-424-3423	<b>Questions:</b> 608-424-3341
<b>Drop Box</b> At 24 W. Main Street, 24 hours / day	
BOX 4 - APPROVALS	
Your request has been:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
<input type="checkbox"/> Approved with these Conditions:	
Permit issued by: _____	Approval date: _____
BOX 5 - OFFICE USE ONLY	
Date Received:	By: _____
	Fee: \$ _____ <input type="checkbox"/> Paid      Check # _____      Cash _____
<b>Approved by:</b>	
Public Works: _____	
Police: _____	
Village Board: _____	<i>If whole park is reserved</i>
Action / Recommendations / Instructions:	
Reference: Ch. 390 - _____	Security Deposit Returned _____ Date Returned _____

(Park size and objects not to scale)

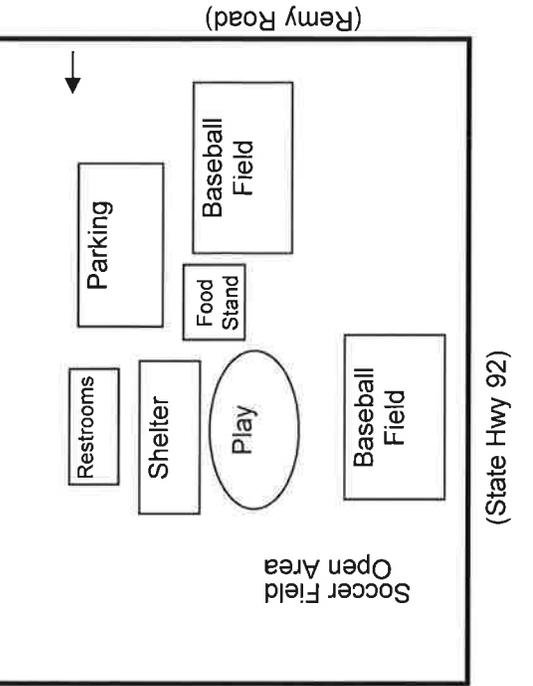
### Community Park

Show the area you need, OR  I need the whole park



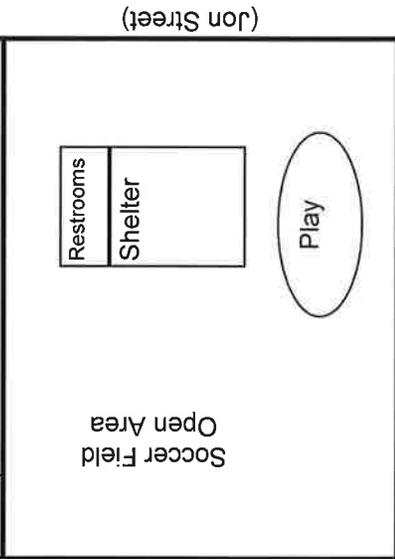
### Sugar River Park

Show the area you need, OR  I need the whole park



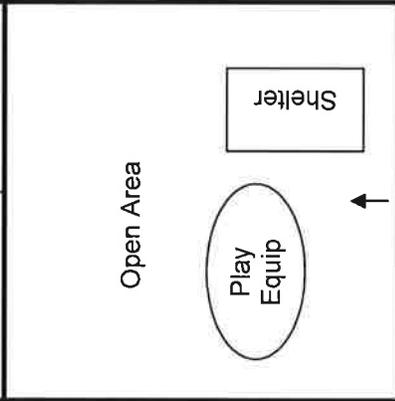
### Blaser Park

Show the area you need, OR  I need the whole park



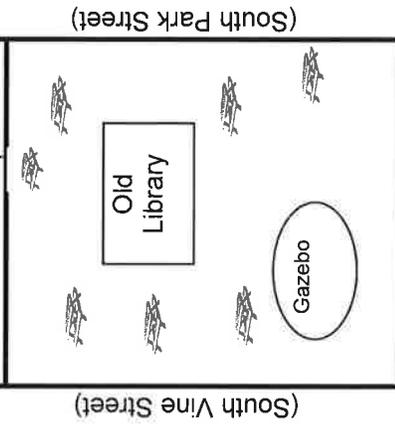
### Green View Park

Show the area you need, OR  I need the whole park



### Library Park

Show the area you need, OR  I need the whole park.



## PARK RULES

**Hours established.** 6:00 a.m. - 10:00 p.m.

**Class "B" fermented malt beverage licenses.** When fermented malt beverages are sold at any event authorized by this section, a valid fermented malt beverage license shall be obtained and the provisions of Chapter 320 of this Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

**Care of facilities.** Persons reserving Village facilities shall be completely responsible for cleaning up the facilities after the event to the satisfaction of Village officials. All reserved areas shall be left in a clean condition, with refuse placed in containers provided for such purpose. Any organization or corporation reserving any area in a Village park shall agree to assume full responsibility for all damage to Village property by any invitee of said organization or corporation and shall make full payment therefor upon billing by the Village Clerk/Treasurer. Failure to do so shall deny future use of park facilities until such payment is made, in addition to any other remedy which the Village may have. Please report any damaged or broken equipment to 424-3666.

### **Specific regulations.**

- 1. Littering prohibited.** No person shall litter, dump or deposit any rubbish, refuse, earth or other material in any park.
- 2. Sound devices.** No person shall operate or play any amplifying system unless specific authority is first obtained from the Village Board.
- 3. Throwing stones and missiles prohibited.** No person shall shoot or throw stones, arrows or other missiles in or into any park.
- 4. Removal of park equipment prohibited.** No person shall remove benches, seats, tables or other park equipment from any park.
- 5. Making of fires.** No person shall start, tend or maintain a fire except in personal grills or designated fireplaces. Personal grills shall be used only in designated picnic areas. The use of personal grills is permitted, provided that lawns and vegetation are not endangered. Unburned fuel and ashes shall be disposed of in such a manner as to prevent fire or damage to any park property.
- 6. Protection of park property.** No person shall kill, injure or disturb or attempt to injure or disturb waterfowl, birds or animals, wild or domestic, within any park, except as permitted by this chapter. No person shall climb any tree or remove flowers or fruit, wild or cultivated, or break, cut down, trample upon, remove or in any manner injure, deface, write upon or ill use any tree, shrub, flower, flowerbed, turf, soil, sand, fountain, ornament, building, structure, apparatus, bench, table, official notice, sign or other property within any park.
- 7.** No person shall deface by throwing stones, pebbles or other debris in any of the toilets, bubblers or other sanitary facilities located in any Village park; or deface by drawing with crayon, chalk, paint or anything else on any of the buildings or equipment at any Village park; or deface the equipment by means of a sharp instrument.
- 8. Motorized vehicles.** Motor vehicles are restricted to the roads and drives and parking areas. No motor vehicles of any nature may be used on the seeded areas except vehicles which have Village Board authorization for shows, rides or exhibits and then only for the purpose of loading and unloading.
- 9. Snowmobiles.** No person shall operate a snowmobile in a Village park except in designated areas. Snowmobiles shall only be operated on designated trails.
- 10. Speed limit.** No person shall operate any vehicle in a Village park in excess of 15 miles per hour unless otherwise posted.
- 11. Glass beverage bottles in parks prohibited.** No individual shall possess or consume any beverage in a glass bottle or glass container in any Village park.
- 12. Reckless driving in parks prohibited.** No person shall operate a motor vehicle in a reckless manner in any of the public parks of the Village.
- 13. Parking in parks.** No person shall park any motor vehicle in any park in the Village except in a designated parking area.

**14. Golfing and sporting activities.** No golfing or practicing golf in Village parks or recreation areas shall be allowed except with the use of a whiffle ball. All sporting activities must be held in areas so designated for that purpose.

**15. Arrows.** No person shall use or shoot any bow and arrow in any Village park, except in authorized areas.

**16. Pets.** Pets, including animals of any species, shall not be permitted to run at large in any Village park.

**17. Firearms; hunting.** Possessing or discharging of any air gun, slingshot, explosive, firearm or weapon of any kind is prohibited in all Village parks.

**18. Fish cleaning.** Cleaning of fish in shelters, toilet facilities or picnic areas is prohibited in all Village parks.

**19. Controlled substances.** Possessing, using or dispensing of a controlled substance in violation of the Uniform Controlled Substances Act is prohibited in all Village parks.

**20. Vendors restricted.** No person shall sell, vend or give away any article of merchandise whatsoever, without a written permit from the Village Board.

**21. Alcohol beverages.** The consumption or possession of alcohol beverages in Village parks shall be as regulated by Chapter 320, Article II, of this Code.

**22. Camping.** No overnight camping shall be permitted in any park.