

Village of Belleville Street Use Application



BOX 1 - CONTACT INFORMATION	
Name: _____	Organization: _____
Address: _____	City/State/Zip: _____
Work Phone: _____	Home or Cell Phone: _____
Email: _____	Fax: _____
Best way to reach me is: <input type="checkbox"/> Phone <input type="checkbox"/> Email	Date of Event: _____
Signature of Applicant: _____	Date: _____
BOX 2 - APPLICATION	
Accurate description of street proposed to be used: <i>Street:</i> _____ <i>From:</i> _____ <i>To:</i> _____	
Description of Event: _____ _____	
Person/Group Responsible for Conducting Event: _____	
Time of Event: _____	Number of persons expected at event: _____
BOX 3 - RETURN THIS FORM TO:	
Mail: 24 W. Main Street, P.O. Box 79, Belleville WI 53508 Fax: 608-424-3423 Email: info@villageofbelleville.com Drop Box: At 24 W. Main Street, 24 hours / day Questions: 608-424-3341	
BOX 4 - APPROVALS	
Your request has been: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Approved with these Conditions:	
By: _____	
BOX 5 - OFFICE USE ONLY	
Date Received: _____	By: _____
Referred to: Village Board	Fee: \$ 20.00 <input type="checkbox"/> Paid Check # _____
Response by (attach any correspondence): _____	Date responded: _____
Action / Recommendations / Instructions: _____ _____	
Code Reference: 455 Art. III	_____

BOX 6 - CODE REFERENCE EXCERPTS

Article III. Street Use Permits

§ 455-20. Purpose.

The streets in possession of the Village are primarily for the use of the public in the ordinary way. However, under proper circumstances, the Village Clerk/Treasurer may grant a permit for street use, subject to reasonable municipal regulation and control. Therefore, this article is enacted to regulate and control the use of streets pursuant to a street use permit to the end that the health, safety and general welfare of the public and the good order of the Village can be protected and maintained.

§ 455-22. Representative at meeting.

The person or representative of the group making application for a street use permit shall be present when the Village Board gives consideration to the granting of said street use permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted.

§ 455-23. Denial of permit.

A. An application for a street use permit may be denied if:

- (1) The proposed street use is primarily for private or commercial gain.
- (2) The proposed street use would violate any federal or state law or any ordinance of the Village.
- (3) The proposed street use will substantially hinder the movement of police, fire or emergency vehicles, constituting a risk to persons or property.
- (4) The application for a street use permit does not contain the information required above.
- (5) The application requests a period for the use of the street in excess of five days.
- (6) The proposed use could equally be held in a public park or other location.

B. In addition to the requirement that the application for a street use permit shall be denied as hereinabove set forth, the Village Board may deny a permit for any other reason or reasons if it concludes that the health, safety and general welfare of the public cannot adequately be protected and maintained if the permit is granted.

§ 455-24. Insurance.

The applicant for a street use permit may be required to indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the Village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a certificate of comprehensive general liability insurance with the Village of Belleville. The applicant may be required to furnish a performance bond prior to being granted the permit.

§ 455-25. Termination of permit.

A street use permit for an event in progress may be terminated by the Village President or a law enforcement officer if the health, safety and welfare of the public appear to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Belleville. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.